

## Portsmouth Regional Local Human Rights Committee Draft Minutes

Meeting Date                      October 26, 2012

### Attendance

Mr. Stewart Prost, OHR

### Committee

Ms. Ashley Peters, Chairperson

Ms. Marrietta Cottingham

Mr. Nelson O. Slater

Ms. Amanda Smith

Ms. Glendolyn Whitfield

### Provider Attendance

AA&G Group Homes              Fatima Humphrey

AA&G Day Support              Fatima Humphrey

Blue Ridge Residential Services              Kelly Murphy

Child of God Group Homes              Kendric and Christine McKnight, Samuel Moore, Deborah Bell

Intercept Youth Services Group Home              Eric Walton

Intercept Youth Services Essex TDT              Amanda Ward

Moody's Residential              Kenneth Moody

Phoenix Aspiration System of Care              Lester Rice

Shepherds Lodge              Debbie Coley      Michele James

Comprehensive Services of Virginia              Valerie Guess

Virginia Beach Methadone Clinic              Tom Mazzarella

CJAB & CJAB              Katherine Baker

Chairman Opened Meeting              Time 9:05 am

Chairman's Opening remarks; Ms. Peters reminded the participants that she has assumed the chairperson role. A motion was made to adopt the agenda. The agenda was approved.

Introduction of new committee member      Chairperson introduced the new member Glendolyn Whitfield. Providers introduced themselves and welcomed her.

### Public Comment

No one present from public, no comments made.

### Review/correction/approval of previous meeting's minutes

The minutes of the previous meeting were motioned and approved as written.

### Remarks from Regional Advocate

Mr. Stewart Proust, explained he is standing in for Mr. Daye and Mr. T. Jones who are attending a SHRC meeting in Hampton. He mentioned an invitation for members to attend an LHRC training on Nov. 8, 2012 at Eastern State Hospital from 9 til 12 noon. It is a general orientation for new member training. It may be opened up to providers depending on space. Quarterly reports need to come to committee two weeks in advance. Mary Greenfield in central office is to receive seclusion and restraint reports by January 15, 2013. Website [www.dbhds.virginia.gov](http://www.dbhds.virginia.gov). "Adding a program or service, send provider verification form to Margaret Walsh, along with new policy and procedures. After receiving approval letter contact chair and get on agenda to present behavior mgmt. and rules of conduct with copy of approval letter. Providers should also send a copy of the new program's or service's Human Rights Policies, as well as a program description and letter requesting the affiliation. Adding a location; submit letter to Mr. Daye indicating the address and phone number for the new location, contact person, the date the new location is expected to open, and that this location will come under the same Human Rights & behavior management policies and procedures and approval from Lic. Spec. A copy of this letter should be sent to the LHRC and it should come up as an agenda item. It is not necessary to obtain LHRC affiliation before opening a new location."

Treasurer's report (for provider information only) a copy of most recent balance was made available to all providers.

### **Affiliate/Provider Status Reports**

(issues= allegations of abuse/neglect, human rights violations and complaints)

AA&G Group Home served 14, no issues. Discussed issues related to inspection citations.

AA&G Day Support served 19, no issues

CJAB & CJAB served 0, no issues

Shepherd's Lodge served 3, no issues

Comprehensive Services of Virginia served 0, 0 issues, licensed surrendered. Program discontinued.

Intercept Youth Services TDT served 41, one peer to peer incident. Provider to stay for closed session.

Intercept Youth Services Group Home served 5, no issues

Virginia Beach Methadone Clinic served 380, six closed complaints. Provider to stay for closed session.

Blue Ridge Residential Services served 72, 0 issues, provider to stay for closed session to discuss individual medical protective devices. Received letter of good standing from licensing. To provide copy to committee.

Child of God Group Homes served 5, 0 issues

Phoenix Aspirations System of Care served 4, 0 issues. Provider to request approval for policy change.

Moody's Residential served 0, 0 issues.

### **Old Business**

Phoenix Aspiration Provider's policy change r/t money management and distribution of individual funds motioned and approved by committee.

### **New Business**

Shepherds Lodge expanding services to provide supportive in home mental health services to adult individuals with intellectual disabilities. Affiliation for Shepherds Lodge Supportive In-Home Services motioned and approved by committee. Same behavior plan applies. Program rules motioned and approved by committee. Blue Ridge requesting affiliation for new sites. Six new sites motioned and approved for affiliation. Three affiliated sites discontinued.

### **PRLHRC Meeting dates scheduled for 2013 as follows:**

**January 25, 2013** Intercept to provide refreshments

**April 26, 2013** Blue Ridge to provide

**July 26, 2013** Phoenix Aspiration to provide

**October 25, 2013** Shepherds Lodge to provide

Meetings will be at 9 am, held at AA&G Day Support at 4410 West Norfolk Rd, Portsmouth, VA 23703.

Chairperson's notice to providers; Ms. Cottingham's last meeting will be April 2013. We will have a vacancy to be filled at that time.

10:12 am Committee voted to go into closed session pursuant to VA code 2.2-3711A for the purpose of discussing abuse/neglect, complaints, protective medical devices with VBMC, Intercept, and Blue Ridge.

10:46 am committee voted to come out of closed session pursuant to VA code 2.2-3711A. Each member so certified that only issues of abuse/neglect, complaints, and protective medical devices were discussed with VBMC, Intercept, and Blue Ridge.

**Recommendations:** Blue Ridge: committee motioned and approved for #29 A.R. to accept the medical protective device. No recommendations for Intercept or VBMC.

10:50 pm Mr. Proust initiated training session on the *Freedom of Information Act* for all five committee members.

Respectfully Submitted,  
Deborah Bell, Liaison/Support